

WELCOME TO RITOP

Here is some basic information to help with your arrival and stay:

1. Make all checks payable to Ritop we will take care of all housing arrangements (if necessary) here.
2. If you require housing, your room and keys will be available on _____.
3. Phone service is available through Verizon. The number to call is 617/873-1000. Since you are in a Ritop room Verizon will verify that you are a tenant attending Ritop. You are responsible for your own phone bill, which will come to you at your apartment. Basic phone service, at this time, is \$17.85 a month for immediate surrounding areas. Service can be extended to other areas at an additional charge. A connection charge of \$38.00 will be billed to your first bill or broken into two payments.
4. Pay phones are available in the lobby.
5. Laundry facilities are available in the basement the cost is: \$1.00 for a wash, \$1.00 for drying.
6. We would not suggest having a large amount of cash on you or in your room at any time.
7. Your room is furnished with a 19" color TV with basic cable, 1 set of towels, 1 set of sheets and other kitchen utensils. You are responsible for these items. Please check the list given to you.
8. Each room has its own thermostat, 2-burner stove/sink/refrigerator combo, table, chair, and dresser and private bathroom.
9. A convenience store is within walking distance (2 blocks) of your room. A Burger King is close by as well. Sal's Family Restaurant is great.
10. Room keys are \$50.00 a set if you lose them--please hang on to them. These keys cannot be duplicated.
11. Buses run from Waltham to Watertown continuously everyday.
12. For your dining pleasure you can call Take out Taxi at 781/891-3663.
13. You may want to bring an **alarm clock, radio, small appliances, coffee maker, phone, toaster oven, and microwave oven for your room.**

Recommended tools and supplies

1. Some classroom work requires the use of a calculator. A scientific calculator is recommended, however a **basic calculator** will be adequate.
2. Ritop has a fully equipped wood shop, paint room and extensive hand and power tools available for your use. We request that all students utilize the tools we have available; it is recommended that you do not bring your own tools.

REMEMBER: Class starts at 9:00 AM Monday through Friday.

The following is a list of items to bring to help make your stay at Ritop more comfortable:

FALL/WINTER

October through March

Extra blanket
Warm boots
Socks
Gloves
Hat
Thermal underwear
Sweatshirts and jeans or both school and free time
Winter Coat (layers of clothing are best)

SPRING/SUMMER

April through September

Light jacket
Spring and Summer clothes
Bring clothes that are comfortable to wear
Jeans, shorts and T-shirts for school and free time

If you have any questions please feel free to ask.

The rooms at the apartments are very similar to a college dorm room. Please feel free to bring whatever you would like to make your room as comfortable as possible. Please be aware if you choose to bring a stereo or boom box for your room, no loud music is allowed. You will have neighbors, so if you like loud music please bring headphones.

For safety reasons, closed toe shoes are required at all times